

ARNANTYO NARESYWORO

Address:

Jl. Pondok Indah 128A. Buluh Indah,
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Date of Birth: 13 May 1984

Nationality: Indonesian



EDUCATION

TERTIARY EDUCATION

Jan 2006 – Dec 2006 **International College of Hotel Management, Adelaide, South Australia**
Bachelor of Hotel Management

Jul 2003 – Dec 2005 **International College of Hotel Management, Adelaide, South Australia**
Swiss Hotel Association Diploma of International Hotel Management
Diploma Culinaire d'Hôtelier of Le Cordon Bleu École de Cuisine

SECONDARY EDUCATION

Jun 1999 – Jun 2002 **SMUK 1 BPK Penabur Bandung Indonesia**
Successfully graduated (Highest level): year 3

WORK EXPERIENCE

March'10 – Current **Naresy International Education Consultant (NIEC)**
Jalan Tukad Badung II Ruko A2. – Denpasar- Bali

Position: Founder/CEO



Demonstrated Skills:

- Leadership Skill and Managing People
- Identifying, developing and directing the business strategy
- Planning and Organising organisation activities to achieve target
- Responsible in Profit and Lost for the company
- Understanding Australia Migration Law in related to Student Visa & Other countries
- Building customer relationship to build a sustainable growth

July'07 – Current **Grafika Hotel and Restaurant Group**
Soka Beach, Tabanan, Bali

Position: Managing Director

Demonstrated Skills:

- Responsible for Financial performance of the company.
- Leading monthly Department Head Meeting
- Build customer relationships for the growth of the company
- Making sure all department are running smoothly
- Making Investment plan
- Review , refining and developing company strategy and direction.

July 06 – Jun' 07

Crieff Hydro Hotel, Crieff, Scotland, UK



Position: Night Auditor

Demonstrated Skills:

- Making sure all customer bills has been charge correctly to their accounts
- Run night audit system.
- Handling reservation, room moves and complaints
- Working together with night porter and cleaner to make sure that hotel is secure during the night
- Cover Night Manager Duty during his off days
- Familiar with Fire Regulation System during emergency
- Late check in and out

Jan-July 05

Courtyard Marriot Surfers Paradise Gold Coast

Surfers Paradise, Gold Coast, Queensland, Australia



Position: Food and Beverage Attendant (Restaurant and Banquet)

Demonstrated Skills:

- Food and Beverage Services which include table setting, taking order, bar service.
- Handling customer complain
- Time management
- Stock control in the Bar
- Receive restaurant booking
- Customer care

Additional Training:

Sales and Marketing Department

Demonstrated Skills:

- Operational overview of Sales and Marketing department
- Customer service
- Marketing tool

Front Office

Demonstrated Skills:

- Handling Guess check in/out
- Taking Reservation
- Language translator for Indonesia guest
- Concierge

Jan - July 04

Sheraton Mirage Port Douglas

Port Douglas, North Queensland, Australia



Position: Room Attendant

Demonstrated Skills:

- Maintaining high levels of time management
- High standard of Cleaning Rooms
- High level of customer service

Position: Food and Beverage Attendant

Demonstrated Skills:

- General Food and Beverage Services
- Taking order with manual or POS system
- Customers service handling
- Handling Guess complaint

DEMONSTRATED ABILITIES

Communication:

I have good communication & negotiation skills. Able to motivate, inspire, encourage and adding value to other through the way I communicate.

Sales & Service:

I am able to conduct market research, analyse market and create marketing strategy to build a great successful business opportunity & growth.

Cooking:

I have completed Le Cordon Bleu, International College of Hotel Management

Administration and Computing:

I am highly competent in operating word (processing) and excel, Microsoft Project, and Power Point, Opera, Fidelio and MYOB.